

How to: **Manage** Your Benefits

WeCare® Online Benefit Enrollment &
Administration System
At-A-Glance



Let's take a closer

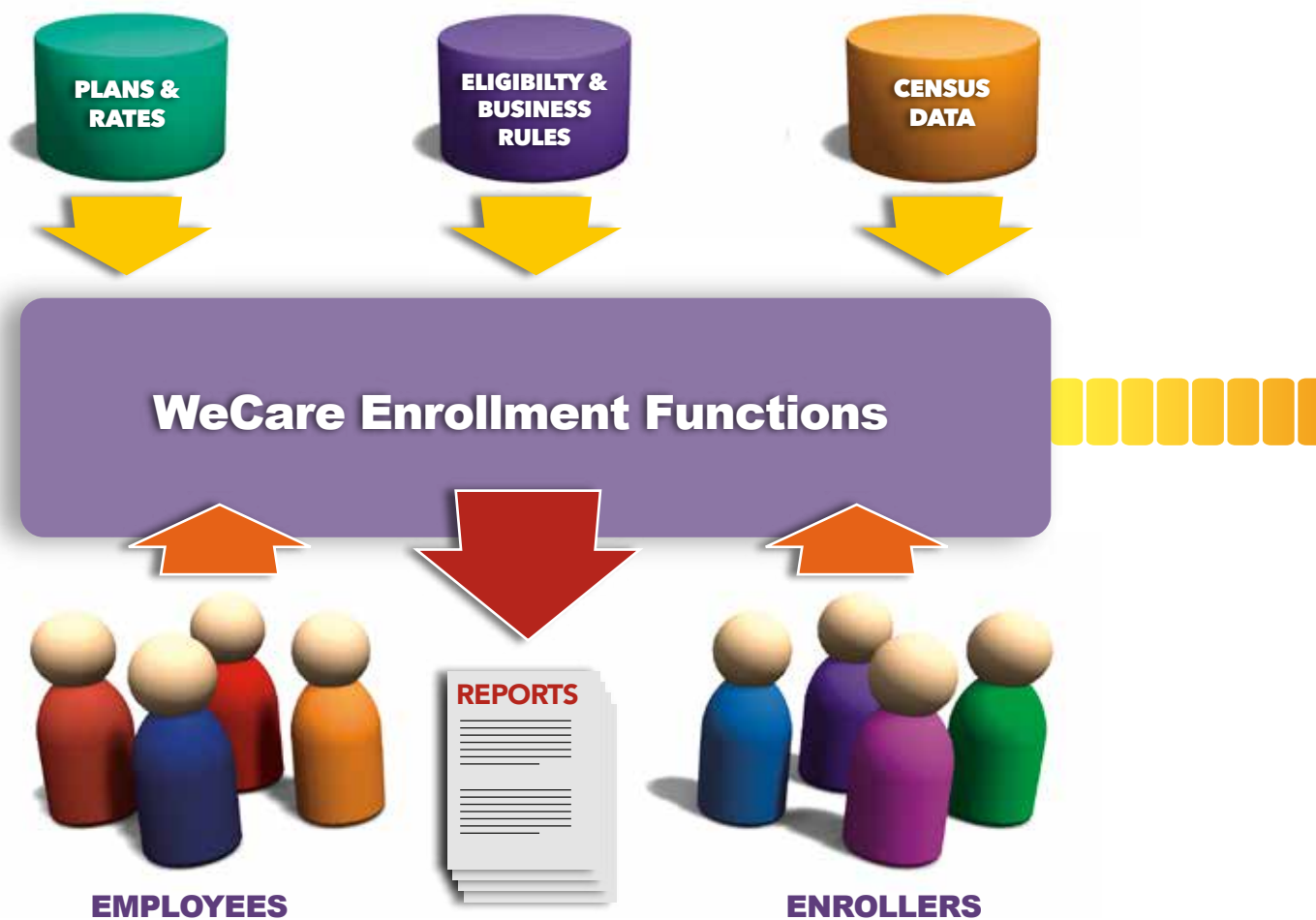
LOOK

This brochure provides an overview of the inner workings of the WeCare Benefit Enrollment and Administration System--including the Open Enrollment Module, the Benefit Administration Module, and the Carrier Connections Module.

The WeCare® Online Benefit Enrollment and Administration System

OPEN ENROLLMENT MODULE

- The Open Enrollment module is the first and most critical element of the system.
- It is the cornerstone of entire structure because it impacts ALL your employees.
- It also establishes our knowledge base of your rules, processes, and workflows.



Enrollment Results

- WeCare brings significant benefits to you and your organization.
- It introduces electronic enrollment, saves time and money, eliminates errors, and increases employee satisfaction.

BENEFIT ADMINISTRATION MODULE

- Add this module, and we re-configure WeCare to incorporate administrative functions.
- The focus here is on the day-to-day management of individual transactions.
- We establish payroll/WeCare synchronization, new hire, and life event processes.

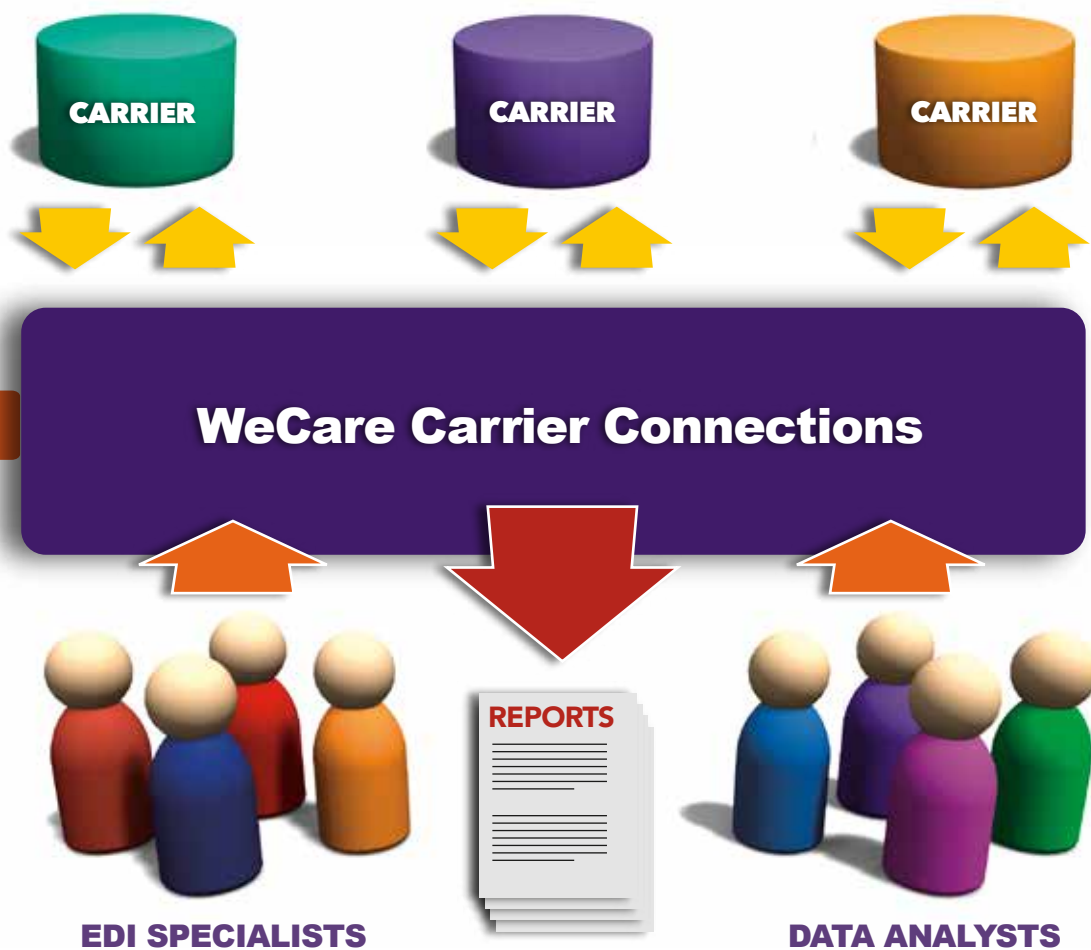


Administration Results

- With WeCare, you will be able to manage all your benefits, all year-round.
- You will have all the tools you need to review, approve, process, and report employee requests for benefit updates.

CARRIER CONNECTIONS (EDI) MODULE

- Add this module, and we establish synchronized, secure electronic links to your carriers.
- WeCare is carrier-independent, and will accommodate standard or custom files.
- We ensure data quality through initial discrepancy reporting and ongoing data cleansing.



Connections Results

- You will benefit from our long experience in delivering EDI files to insurance carriers.
- With WeCare, you will have total, seamless electronic connections to your carriers, and will eliminate the burden of manually entering data into carrier systems.



WecareWorks

Simplify. Verify. Manage.



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